**Minutes of Ordinary Meeting**

**Held remotely via Zoom**

**Wednesday 13 January 2021 7.30pm**

**In Attendance:** Councillors: Nicola Harris, Spencer Morris, Nigel Tomlinson, Keith Wilson, Colin Wright

DMBC Councillors: Nigel Cannings, Martin Greenhalgh

**Clerk to the Council:** Lindsay Wilson

**Apologies received:** None

(This meeting via Zoom was advertised on the Parish Council website, there was no response from local residents.)

1. **Declaration of Interest in items on the Agenda** – None
2. **Minutes of Meeting held on 02 October 2020** (previously circulated on 08.10.20),a typographical error on page 1 was reported the balance should have said £1308.07 and not £1308.17), once corrected, this was accepted as a true record of that meeting.

Proposed: Cllr Wright Seconded: Cllr Harris

1. **Matters arising:**
	1. **Road signs –** Councillors were informed that a new large directional sign on the A60 was now in place to deter HGV lorries from trying to access the IPort via Rakes Lane. The recently installed Give Way sign at the junction of the road from the nursery onto Bubup Hill was damaged shortly after installation – DMBC have been informed of this and we are awaiting its repair.
2. **Financial Report:**
3. **The balance of the new bank account** is now easily accessed online, with monthly statements.

 13.11.20 Clerk’s Salary July-Sept 20(inc. back pay award) £170.71

 18.11.20 HMRC PAYE (July-Sept 20) Cheque £ 42.68

 31.12.20 Service charge (3/12) £ 18.00

 08.01.21 Clerk’s Salary Oct- Dec 20 £166.39

 **Total payments** £397.78

 **Balance at Bank £910.29**

Outstanding payments

 HMRC PAYE (Oct-Dec 20) Cheque £ 41.60

 Internal auditor payment £ 40.00

 £81.60

 **Balance, net of outstanding payments £828.69**

1. Cllr Morris requested that councillors were able to view invoices, with bank details, prior to their authorisations of payments via the online banking system, to reduce any risk of typographical errors in entering the beneficiary’s bank details into the system.
2. **Parish Precept 2021-2022** – Councillors considered the budget paper previously circulated (attached as Appendix (i)). Estimates of the usual annual expenditures (subscriptions, licences etc) have been used as the details have not been released by the various organisations. In view of the Covid situation, it was agreed not to set aside a travel contingency. Councillors were reminded that the new banking arrangements generated an annual cost. It was acknowledged that Loversall’s relatively very small budget, combined with a small number of households, meant that small actual increases in the precept produced high percentage increases. A large part of the increase in 2021/22 resulted from the tax base dropping from 59 to 56 meaning that fewer households contributed to the precept. Councillors were mindful of the fact that the Covid pandemic had created financial difficulties for many people. The proposed precept was approved, subject to estimated costs being confirmed and subject to any further reductions in expenditure that the Clerk and Chairman might propose on further analysis of reserves.

Proposed: Cllr Morris Seconded: Cllr Tomlinson

(Post meeting note: Councillors, by email, agreed a further reduction of £113 in expenditure, reducing the funding requirement to £1372 and reducing the percentage increase to 2.3%. above the 2020/21 precept. The agreed changes are to be ratified at the next Council meeting)

1. **Planning Applications:**
	1. **20/02137/FUL – Change of use of agricultural land to provide continuation of temporary takeaway café to a permanent change of use including creation of takeaway café, outdoor seating area, indoor seating area and toilets. Loversall Farm, Rakes Lane, Loversall Doncaster DN11 9DA**

Councillors were informed that the applicants withdrew their planning application on 04 January 2021 (prior to the DMBC Planning Meeting on 05 January 2021).

Documents on the planning website showed that the DMBC Planning Officers were advising that this application should be denied.

Since this withdrawal, the applicants have been using Social media to inform their supporters that they have closed because of the Covid lockdown but intend to re-open in the summer.

Councillors felt that the report on the situation described in the Doncaster Free Press, understated the breadth of opposition to the application, which included a petition from 51 residents on the Dominion estate, the proprietor of Loversall Farm Nursery who is related to the applicants, the owner of Low Farm and residents on Hall Balk Lane who have already been adversely affected by the extra traffic. Most significantly the application was opposed by Yorkshire Wildlife Trust which will, in the near future, take over the tenancy of the ecological area incorporating the lakes, all of which is private land and which can be enclosed in its entirety if the Wildlife Trust deems there to be an ecological risk, leaving customers of the proposed café with no access to the area.

The problem of not knowing when the Yorkshire Wildlife Trust was going to assume control of the area was also discussed.

Cllr Tomlinson raised the idea of yellow lines being used to control parking problems at various points within Loversall Village.

It was agreed that the Parish Council should remain aware of the activities and maintain contact with the DMBC Planning Dept.

1. **Dates for the next Parish Council Meeting is Wednesday 17 March 2021 at 7.30pm (remotely via Zoom)**

There being no further business, the meeting closed at 21.00hrs

Signed ……………………………………………………. Date ………………………………………………

Chair

Appendix(i)

LPC Meeting 13.01.2021

**LPC Precept Calculation 2021/22 (As amended)**

|  |  |  |
| --- | --- | --- |
|   | **2021/22 proposal**  | 2020 /21 budget |
| Travel  | 0 | 20 |
| Insurance  | 215 | 215 |
| YALC | 54 | 54 |
| Stationery5 | 0 | 90 |
| Website hosting1 | 130 | 130 |
| Software licences1 | 29 | 29 |
| Internal audit | 40 | 40 |
| External audit | 0 | 0 |
| Bank charges1. 2 | 72 | 0 |
| **Total non staff** | **540** | **578** |
|  |  |  |
| **Staff3** | **832** | **812** |
| Clerk Remuneration (gross)  | (80hrs) | (80hrs) |
|   |   |   |
| **Reserve** | **0** | **23** |
| **Total funding Requirement** | **1,372** | **1,413** |
| **Grant** | **0** | **0** |
| **Precept** | **1,372** | **1,413** |
| **tax base** | **56** | **59** |
| **Resulting band D Tax4** | **24.50** | **23.95** |
| **Difference in Band D tax yr on yr** | 0.55 | 0.60 |
| **% increase of band D tax yr on yr** | 2.30 | 2.59 |

1. Estimates using previous years charges. Requests for early notification have been made but no responses to date
2. Change of bank from Natwest to Unity Trust 23/07/20
3. Mandatory national pay award for 2020/21
4. Largely due to reduction in tax base
5. Sufficient stock purchased in 2020/21