

## LOVERSALL PARISH COUNCIL

### Minutes of Ordinary Meeting

Friday 22 June 2018, 7.30pm, WI Hut, Loversall

**In Attendance:** Councillors: Nicola Harris, Spencer Morris, Keith Wilson, Colin Wright; DMBC Councillor Nigel Cannings

**Clerk to the Council:** Lindsay Wilson

**Apologies received:** Nigel Tomlinson, DMBC Martin Greenhalgh

1. **Declaration of interest in items on the agenda:** None were declared.
2. **Minutes of the Ordinary meeting held on 23 May 2018** (circulated on 10 June 2018): These minutes were accepted as a true record of that meeting.

**Proposed:** Cllr S Morris

**Seconded:** Cllr N Harris

3. **Matters arising:**

- a. **Pot Holes on Bubup Hill** – it was noted that some of the larger pot holes had been attended to by DMBC shortly after the meeting
- b. **The Landscaped areas at the end of Rakes Lane** – DMBC have been contacted and Cllr Wilson hopes to attend a meeting with the developers and DMBC on 3 July 2018 at 10am.
- c. **GDPR 2018** – the Clerk reported that residents previously on a contact list had been emailed re: the new regulations. Historic LPC paper documents are being dealt with in accordance with the regulations.

4. **Minutes of the Annual General Meeting held on 23 May 2018** (circulated on 10 June 2018): These minutes were accepted as a true record of that meeting. Any matters arising will be dealt with at the next Annual General Meeting.

**Proposed:** Cllr S Morris

**Seconded:** Cllr N Harris

5. **Minutes of the Annual Parish Meeting held on 23 May 2018** (circulated on 10 June 2018): These minutes were accepted as a true record of that meeting. Any matters arising will be dealt with at the next Annual Parish Meeting.

**Proposed:** Cllr S Morris

**Seconded:** Cllr N Harris

6. **Finance: Financial Statement for 2017 -2018**

- a. The Chairman explained that changes had been made to the external audit requirements. Parish councils with less than £25,000 income and expenditure are exempt from sending a completed Annual Governance and Accountability Return to the external auditor provided the authority receives and notes the internal auditor's report and approves the annual governance statement before approving the accounts. If the Council can approve the governance statement and accounts then it may complete an exemption certificate to be returned to the auditor. Alternatively, the Council may request a limited assurance review, the cost of which is £200 + VAT.
- b. **Internal Auditor's report:** The report was received and accepted.

**Proposed:** Cllr C Wright

**Seconded:** Cllr N Harris

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- c. **Annual Governance statement:** The report was received and accepted.

**Proposed:** Cllr S Morris

**Seconded:** Cllr N Harris

- d. **Accounting Statements:** It was noted that the amount carried forward of £1073 was £3 less than the figure given in the financial statement presented to the council meeting on 23 May 2018. The difference resulted from a correction to a small arithmetical error found in the earlier report. Variances of 10% or greater between 2016/17 and 2017/18 and apparent in the accounting statement were identified and explained. The balance at the bank in the March 2018 statement was shown to be £56 more than the amount shown to be carried forward. The difference was explained by two uncashed cheques to the value of £56. The asset register was made available for inspection. The accounting statement was received and accepted.

**Proposed:** Cllr S Morris

**Seconded:** Cllr C Wright

- e. Councillors having received and accepted the above reports agreed that the Clerk should submit a Certificate of Exemption to the external auditor.

**Proposed:** Cllr S Morris

**Seconded:** Cllr C Wright

- f. The Clerk explained that the Local Audit and Accountability Act 2014 requires (as previously) that a public notice be placed on the council website explaining the rights of local government electors to inspect a parish council's accounts. To conform with the regulations the notice would be placed on 1 July to advertise that the period for inspection of the Loversall Parish Council accounts would run from 2 July to 10 August 2018 inclusive.

**7. The next ordinary meeting of Loversall Parish Council will be on Wednesday 24 October 2018, 7.30pm at the WI Hut, Loversall.**

There being no further business, the meeting closed at 20.10 hrs.

Signed ..... (Chair)      Date .....