**Wednesday 24 May 2017, WI Hut, Loversall**

**In Attendance**: Councillors: Spencer Morris, Keith Wilson, Colin Wright

4 Members of the Public

**Clerk to the Council**: Lindsay Wilson

**Apologies received**: Cllr Nigel Tomlinson

1. **Election of Chair:** Cllr Keith Wilson was nominated and elected to be Chairman for the year 2017-18

**Proposed:** Cllr Morris **Seconded:**  Cllr Wright

1. **Declaration of Acceptance of Office:** Cllr Wilson signed the said declaration form.
2. **Election of Vice-Chairman:** It was agreed that this office was surplus to requirements in this Parish Council. In the absence of the Chair at a meeting, another Councillor will be elected to chair the meeting.
3. **Minutes of the Annual General Meeting of the Parish Council held on 24 May 2016:** These were agreed as a true record of that meeting and signed.

**Proposed:**  Cllr Morris **Seconded:** Cllr Wright

1. **Review/ Adoption of :**
2. **Standing Orders v.3:**  No changes Proposed: Cllr Wilson Seconded: Cllr Morris
3. **Delegated Powers:**  No changesProposed: Cllr Wilson Seconded: Cllr Wright
4. **Employment Policies:**
   * Health and Safety
   * Equal Opportunities
   * Sickness Absence
   * Disciplinary and Grievance

All the above unchanged. Proposed: Cllr Wilson Seconded: Cllr Morris

1. **Review /Adoption of Financial Regulations:**  No notice of statutory changes having been received, accepted unchanged. Proposed: Cllr Wilson Seconded: Cllr Wright
2. **Review of Insurance Cover:** Zurich Municipal have proposed a renewal premium of £215.66 for 2017-18, (2.4% increase on previous). It was agreed to continue with Zurich Municipal and to accept their offer of a discount for Long Term Agreements. It was agreed to set up a 5 year LTA, to achieve a 10% discount on the premium. Proposed: Cllr Morris Seconded: Cllr Wright
3. **Finance**
   1. **2016-2017** The accounts were signed off at the meeting 22.03.17: £857.54 carried forward to 2017-2018.
   2. **Estimates and risk assessments for 2017-2018** The Draft budget presented on 11 January 2017 now becomes substantive. The precept has been set at £1180 – an increase of 3.36% on the year 2016-2017.
   3. **Risk Assessment changes:** Highlighted points – the continuing need to gradually increase the precept to allow for an increase in the Clerks hours to achieve a realistic level to perform the tasks required.

Although the Parish Council does not usually receive any grants (other than the DMBC Grant that is received with the precept) but in the year 2016-2017, two such grants were received under the auspices of the nationally funded Transparency Fund Grant – one allowed for the purchase of a dedicated laptop computer and printer for the purposes of the business of Loversall Parish Council, and the second enabled the establishment of a secure Parish Council Website to allow public access to information and activities of Loversall Parish Council.

It was also noted that on the Maintenance aspect that the bus shelter in the village appears to be in need of some repairs.

* 1. **Appointment of Internal Auditor 2017-2018:**  previously agreed to be Mr Mike Gornall. Proposed: Cllr Morris Seconded: Cllr Wright

1. **Dates of Parish Council Meetings 2017-2018:**

**Wednesday 5 July 2017**

**Wednesday 25 October 2017**

**Wednesday 10 January 2018**

**Wednesday 21 March 2018**

**Wednesday 23 May 2018 \* to include the Annual Meeting and AGM\***

This meeting closed at 19.55hrs

Signed ………………………………………. Date ……………………

Chair